



DSPT

Better Security.
Better Care.



LONDON CARE AND SUPPORT FORUM

social care, personal support and health services across the Capital

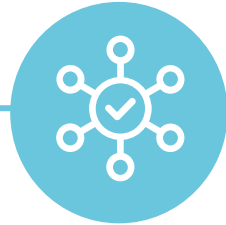
**South London
Partner**



What is the Data Security and Protection Toolkit?



An online self assessment of your organisation's data security



Demonstrates compliance with data protection legislation



Reviewed annually



Gives advice and is a checklist of good practice

NHSmail
Data Security and Protection Toolkit



DSPT deadline is coming up!

DIGITAL
Care Hubdigitalcarehub.co.uk/dopt

DSPT deadline

Start now

Stress less



DSPT support

It's hard to believe, but the deadline for completing the Data Security and Protection Toolkit for 2025/26 is coming up in a few weeks.

Remember, you **MUST UPDATE** the DSPT every year otherwise it may be invalid and you cannot use it as evidence of your current arrangements.

Start now and avoid the end of June panic. Book an appointment and access free support to complete DSPT from us - [LCAS dspt@lcasforum.org](mailto:dspt@lcasforum.org) or scan the QR code.

But surely hackers don't target Social Care?!

2. Medical information is worth between **10 and 40 times more** than your credit card number on the black market!

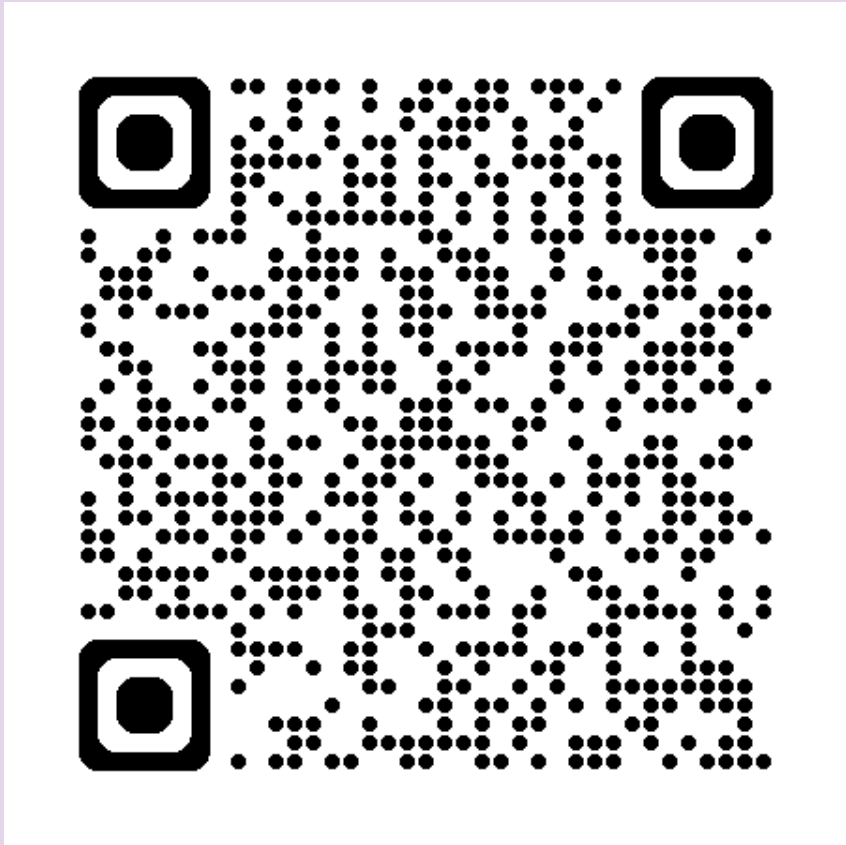


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Why do providers need to pay attention to this?

- Data and cyber security is important for **safe sharing of records** – especially with the use of digital technology which increased during the pandemic
 - It will help you **keep people’s confidential information safe**
 - It will help **protect your business** from the risk of being fined for a data breach and from the disruption of a cyberattack
 - The DSPT will **demonstrate compliance with legal and CQC requirements**
 - It’s often a **contractual requirement** from councils and the NHS
- The DSPT will be your passport to accessing the London Care Record, the Universal Care Plan, GP Connect
- and other digital innovations or integrations with health services, enabling you to be part of a truly joined up care network with the interests of the people you support and care for at the centre





Test Your Password

Test the Strength of your Password
security.org/how-secure-is-my-password

< Or scan the QR code

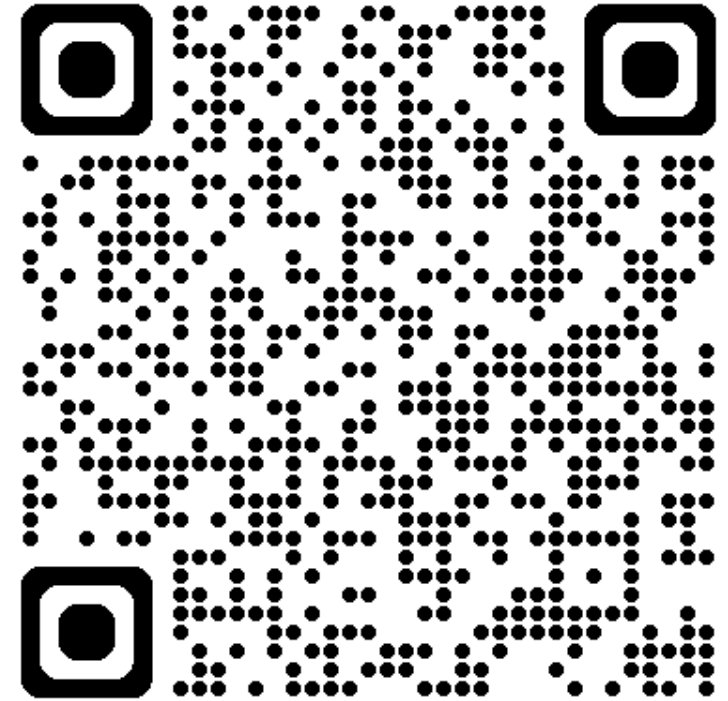
Name	Number of Zeros
Thousand	3
One Hundred Thousand	5
Million	6
Billion	9
Trillion	12
Quadrillion	15
Quintillion	18
Sextillion	21
Septillion	24
Octillion	27
Nonillion	30
Decillion	33
Googol	100

Test Your Email

Has your email been involved in a breach?
haveibeenpwned.com

Or scan the QR code >

Don't panic if your email is found; monitor for social engineering attempts, change any breached passwords, and update all reused passwords asap.



REMEMBER - CQC and DSPT

CQC will increasingly expect a good provider to comply with the [Data Security and Protection Toolkit](#) (DSPT) or equivalent, as a minimum. This also applies where you use a combination of digital and paper record systems.

DSPT is now a requirement under the new Single Assessment Framework under “Well Led” Governance, management and sustainability.

<https://www.cqc.org.uk/guidance-regulation/providers/assessment/single-assessment-framework/well-led/governance-management-sustainability>



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To book your session in email:

dspt@lcasforum.org



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Further support: template policies (Be sure to tailor to your service)

Approaching Standards: required policies

- How to document your data processing, including template information asset register (IAR) and Record of Processing Activities (ROPA)
- Privacy Notice Template
- Data Protection Policy
- Data Quality Policy – Template
- Record Keeping Policy – Template (Also known as a Data or Document Retention Policy)
- Data Security Policy – Template
- Network Security Policy – Template
- Smart Phone Policy Template – BYOD
- Contracts: what contracts you must have in place

[Find all template policies to download and reuse on the Digital Care Hub website here](#)

Standards Met: Additional required policies

- Training Needs Analysis
- Data Security Audit Checklist
- Creating and Testing a Business Continuity Plan for Data and Cyber Security
- National Data Opt Out

Recommended documentation

- Data Security Breach Incident Reporting Form – Template
- Mobile Devices Assignment Form – Template
- Smart Phone Policy Template – Organisation Provided Phones
- Template Suppliers List

<https://www.digitalcarehub.co.uk/dspt/templates-and-policies/>



Free e-learning course for all staff working in adult social care services in England

- Easily accessible
- 15-20 min per module
- ---

Relatable case scenario-based
- learning for all staff.
- Free
- Compliant with question 3.2.1 on
- data protection training of staff.

<https://www.digitalcarehub.co.uk/digital-skills-and-training/elearning/>

Module 1: Data protection rights and responsibilities

My responsibilities •
People's rights

[View resource](#)

Module 2: Keeping data secure

Sharing confidential data
• Recording and disposing of data

[View resource](#)

Module 3: Threats to data security

Fraud and scams • Safe use of digital devices •
Safe keeping of paper records

[View resource](#)

Module 4: Data breaches

What is a data breach? • Data confidentiality •
Availability of data • Data integrity • Receiving data in error

[View resource](#)

